

## **Project Manager – Heavy Highway at Ghilotti Bros., Inc.**

Ghilotti Bros., Inc. has been awarded a historic and monumental Caltrans project aiding in California's middle mile installation of broadband internet to all. Caltrans region 2 is ours, and if you want to be part of the groundbreaking team to project manage a district or two of this exciting work, apply for one of our open positions now.

Join our Project Management team running the Caltrans Job Order Contracts to be at the forefront of the growth and project success at Ghilotti Bros. The ideal candidate has heavy civil, Caltrans construction experience including earthwork, paving, underground (wet utilities) and concrete areas of focus. The role works closely with the specialized Heavy Highway team and is located onsite at our South Bay (Sunnyvale) office.

The Project Manager is responsible for managing all technical and administrative requirements. They supervise activities related to the contract, change orders, submittals, procurement, project financials and cost management, billings, forecasts, and schedules to ensure the project is completed in a quality, profitable, safe, and timely manner. The position also collaborates closely with the field operations experts and the senior management team to strategize and develop project approach, plans and updates. This includes partnerships with our local owners, clients, subcontractors, and suppliers to deliver legendary results as well.

The vision of the organization is to build great projects for the community in which we live and work, while giving back to the community and treating each other with respect. These values go back to our founder's philosophy that were set in 1914 and have been the foundation to our success through the generations. Thus, GBI has a strong focus on growth and development for all in our organization. This role in the company has room for training, growth, and advancement in the department and company individually, as well as contributing and encouraging the growth and development of all on the team. The Project Manager plays a key role in this culture and philosophy to lead the Heavy Highway team, including Field Engineer, Project Engineer and Project Administrator, reporting to the VP of PMT - Heavy Highway.

If you are a motivated, positive, and engaging team member that wants to have a purpose and make a difference in a family-based company, apply today. With strong communication, leadership and organization you will succeed in this role.

What a Project Manager's day could look like:

- Collaborate the planning, scheduling and successful execution of the project per design, specification, contracts to ensure project goals are achieved.
- Partner with owner, clients, subcontractors, and suppliers to ensure schedule, contract and costs commitments are met.
- Monitor and manage costs to ensure best financial outcome possible for the company.
- Utilize and expand upon risk and opportunity register.
- Lead and attend project meetings as required.
- Discuss potential Change Order Requests (COR) resulting from owner-directed changes, unforeseen conditions, or proposed changes with the Supervisor.

- Review extra work requests and pay quantities with the owner and ensure that required signatures are provided.
- Price and submit all necessary change order requests.
- Ensures that project site and company assets are secure and maintains a safe and respectful working environment at all times by implementing programs for safety and loss prevention, risk management, training, and quality control.
- Lead and mentor the Project Management Team in their learning, growth and development.

The ideal candidate will possess;

- 15+ years of experience in a Project Management role
- 10+ years of experience in heavy civil construction minimum
- Bachelor's degree (B.A./B.S.) in Construction Management, Engineering, or related field preferred
- Candidate must have a knowledge of public work, Caltrans specifications, with a proven track record of bringing in contracts on time and on budget.
- Demonstrates leadership skills with ability and willingness to face challenges, solve problems, and motivate others
- Ability to develop strong client relationships and gain consensus on key decisions
- Ability to work with others and foster a collaborative environment
- Demonstrates solid presentation and verbal/written skills
- Computer skills are a must:
  - Proficient in project management software (PlanGrid, Smartsheet, HCSS HeavyJob)
  - Proficient in Microsoft Office (Excel, Word, Outlook, Teams)
- QSP-certified
- Ability to understand all safety requirements and take the necessary precautions
- Establishes relationships and communication tools as needed with suppliers and other key people to verify all labor, materials, supplies, tools, and equipment are obtained and/or delivered when necessary.
- Ability to interpret complex laws, regulations and policies
- Identify and maximize value engineering opportunities
- Available to travel greater than 100 miles from main office

*Physical Requirements:*

- Ability to perform the physical labor necessary
- Ability to walk on uneven ground

This position is exempt. We offer competitive pay along with an extensive benefits package. Salary is DOE. Become part of our growing and successful team with this excellent opportunity.

GBI is committed to creating a diverse environment and is proud to be an equal opportunity employer. It is our intent to maintain a work environment that is free of harassment, discrimination, age, race, ethnicity, religious creed, color, national origin, ancestry, physical disability, mental disability, medical

condition (including genetic characteristics), genetic information, marital status, sex (including pregnancy, childbirth, breastfeeding and/or related medical conditions), gender, gender identity, gender expression (including transgender), sexual orientation, military or veteran status, citizenship status, or any other status protected by federal, state, or local laws.